

Whitman County Historical Society Board Meeting
2-18-2026; 7:00pm; via Zoom

Board members present: Jeff Pietila, Mark Clinton, Jon Anderson, Janet Barstow, Pat Flansburg, Denise Mahnkey, Linda Hackbarth, Wendy Blake, Val Gregory

Jon Anderson moved, Linda Hackbarth seconded, and the board approved the consent agenda as submitted.

Members reviewed the latest draft of the Volunteer Handbook and suggested minor changes to word choice regarding firearms, noted a needed correction on the last page to replace “library” with some form of our society name, and improvements to the formatting of bullet points. Val Gregory will send out the final version via email for all the board members to sign.

Jon Anderson moved, Denise Mahnkey seconded, and the board approved that the suggested updates to the Volunteer Handbook be accepted.

The chair called for additional ideas for fundraising and improved fiscal management.

It was suggested that it may be time to consider raising dues, in combination with a push to gain new members.

Current Bunchgrass expenses (about \$1,200 per issue) were compared to previous costs and to our total membership income (about \$12,000 per year). The current local printer, J&H Printing, has been a definite improvement over the previous printing service provider. It was noted that the past year’s efforts to clean up the mailing list have been successful and will continue.

Many members concurred with the need to eventually house the Archives at the Depot, and that the current reliance on renters should, as a long term goal, be transitioned to endowment based funding. Jon provided the rough estimate that an endowment of at least a one million dollars would be needed to cover the Depot operating expenses. (See supporting documentation regarding Depot expenses below, Appendix A) Growing our endowment is definitely something to work on.

It was suggested that we should do a better job of encouraging community members to include WCHS in their estate planning.

It was noted that lifetime members don’t get yearly dues reminders, and that perhaps we should start sending them a yearly report of Society activities and to include a list of further donation opportunities.

The board acknowledges the importance of continuing to apply for the Heritage Grant to support future plans for the Depot interior restoration while efforts toward finishing restoration of the railcars remain the immediate priority. Linda will work with Val to get that application on a future agenda for the board to approve.

Alex Otero submitted lists of equipment to be acquired with the funds donated by Robert King. (See Appendix B, below)

Jon Anderson moved, Linda Hackbarth seconded, and the board approved that the purchases go forward upon Robert King’s affirmation that the listed equipment fulfills his donation intentions.

Janet reported that her fundraising efforts for the Print Museum would be made easier if she could assure donors that their donations towards building repairs and capital projects would be kept separate from funds for general operations. To that end, she requests that those donations be listed separately in the Society’s financial records.

Linda Hackbarth moved, Janet Barstow seconded and the board approved that our Treasurer set up a separate restricted fund for Roy M. Chatters Newspaper and Printing Museum capital improvements.

Jeff Pietila reported that the Executive Committee will be meeting on Wednesday, March 4th at 7pm to review finances and start planning fundraising.

To improve coordination and information sharing with the rest of the Society, Linda would like one (or more) of the board members to join the Depot restoration committee. Once the meeting schedule and committee member expectations are determined, she will work with Val to forward that information to the board to fill that position.

Meeting adjourned.

Respectfully Submitted,
Wendy Blake, Secretary

Upcoming Meetings @ 7pm:
 Wednesday, March 18 – Perkins House
 Wednesday, April 15 – Palouse Museum
 Wednesday, May 13 – Depot

Appendix A

Comparisons 2023-2025.xlsx						
	A	B	C	D	E	F
1	Income	2025	2024	2023		
2	47004 - Record Purchase					
3	47004 - Suite B - Assurance Driving School					
4	47004 - Suite F-G Pullman Art Car (11-2020)					
5	47004 - Suite A - Em-Power Spin Studio (ends 01 - 08-2020)					
6	47004 - Suite D - Mayhem, Inc					
7	47004 - Suite A, D - Comerstone	\$8,400.00	\$8,400.00	\$8,400.00		
8	47004 - Suite F-G - Three Forks Bike Shop (05-2020)	\$9,300.00	\$9,300.00	\$9,300.00		
9	47004 - Suite D - Blanchard		\$0.00	\$0.00		
10	47004 - jefkry & MARETHA JENKINS		\$0.00	\$650.00		
11	47004 - Latimore		\$0.00	\$0.00		
12	47004 - Suite C - Root to Rise Psych	\$3,300.00	\$3,300.00	\$3,300.00		
13	47004 - Suite I and lot - Doms Donuts	\$10,200.00	\$10,200.00	\$8,800.00		
14	47004 - Dom's share of Avista bill	\$340.50	\$974.95	\$1,034.76		
15	47004 - Wash/Idaho Symphony	\$2,250.00	\$0.00	\$7,800.00		
16	47004 - Misc. income	\$75.00	\$768.00	\$0.00		
17	47004 - Misc site rentals	\$225.00	\$665.00	\$62.00		
18	47004 - Freight Room income	\$0.00	\$275.00	\$225.00		
19	47004 - rental totals	\$34,090.50	\$33,882.95	\$31,663.34		
20						
21	23000 - Security Deposits	\$785.00				
22	47004 - parking					
23	46007 - Donations	\$119,047.41	\$306,083.00	\$116,595.91		
24	46007.1 - Grant income	\$240,267.01	\$1,000.00	\$258,020.00		
25	46008 - Misc. Income	0	\$0.00	\$1,004.94		
26	46007.2- Freight Room/Events income	\$905.00	\$40.00	\$564.00		
27	46008 - Event fees		\$0.00			
28	47000 - WCHS Support		\$0.00			

29				
30	Total Income for month with donations	\$395,054.92	\$341,005.95	\$376,184.85
31	total oper. income less donations			
32				
33	Expenses			
34	15002 - Restoration Expenses	\$216,508.37	\$325,494.66	\$644,292.69
35	15002 - Assoc Restoration Expenses	\$41,300.93		\$807.22
36	23000 - Security/rent Deposit Returns	\$0.00	\$200.00	
37	27001 - Columbia Bank - principal			
38				
39	27002 - donor - principal			
40	85500 - Loan payments			
41	61000 - Bank Charges	\$46.10	\$362.71	\$113.44
42	63050 - Interest Columbia Bank			
43	62155 - WCHS Admin. charges	\$3,568.02	\$10,297.80	\$1,098.00
44	63050 - Interest donor			
45				
46	66504 - Mayhem			
47	66504 - pocket Prairie - Phoenix Conservancy	\$581.58		
48				
49	66504 - Repairs & Supplies	\$636.58	\$529.83	\$644.88
50	66504 - Avista Rebate			
51	Repair total minus supplies			
52	67000 - Utilities			
53	67004 - Avista 01 - elec/gas 8489	\$1,292.82	\$1,521.14	\$1,362.42
54	67004 - Avista 02 - elec 4841	\$2,940.84	\$2,343.00	\$1,499.78
55	67004 - Avista 03 - elec D 7515	\$1,717.74	\$1,287.54	\$1,404.82
56	67004 - Avista 04 - elec/gas 0243 inc Dom	\$2,936.75	\$3,644.41	\$2,969.49
57	67004 - Avista gas - A,B, C 8805	\$4,049.96	\$4,299.52	\$2,629.87
58	67004 - City of Pullman - water	\$2,349.67	\$1,725.91	\$1,478.30
59	67004 - City of Pullman - storm water train car	\$110.15	\$102.45	\$88.55
60	67004 City of Pullman-water	\$0.00	\$247.71	\$0.00
61	67004 - Pullman Disposal	\$14.92	\$21.31	\$21.48
62	67004 - Spectrum/Time Warner	\$0.00	\$608.16	\$908.83
63	67004 - Ziplly Fiber	\$1,183.04	\$0.00	\$0.00
64				\$49.98
65	67004 - Galexis Technologies	\$389.39		\$0.00

66	67004 - utilities total expenses	\$16,985.28	\$15,801.15	\$12,413.52
67				
68	67050 - Whitman Co - prop. tax	\$4,537.22	\$3,279.98	\$3,478.06
69	62150 -			
70	63001 - HUB - insurance	\$3,734.68	\$3,548.42	\$2,491.15
71	62140 - Legal Services			
72	62150 - Contracted Services	\$676.08	\$2,363.11	\$6,956.18
73				
74	60500 - Advertising	\$1,120.00	\$530.00	\$750.00
75	65020 - Postage & Mailing Services	\$126.47	\$235.80	\$159.45
76	65030 - Printing & Copying	\$2,564.85	\$1,880.28	\$1,378.18
77	65040 - Supplies/Repairs	\$1,129.39	\$1,371.82	\$121.78
78	65050 - Telephone, telecomm.			\$80.87
79	65060 - Computer Services	\$86.34	\$107.83	
80	65010 - Books/Subscriptions/Dues		\$248.00	
81	69050 - Event Expense	\$40.00		
82	Fundraising Expenses			
83	Exhibit Expenses			
84	Travel - 68300 - 68310 mtgs			
85	62840 - Equip Rental& Maintenance			
86	85000 - cash to Innovia Endowment			
87	Total Expenses for year w/o restoration	\$35,832.59	\$40,756.73	\$29,685.51
88	Total Expenses for year with restoration	\$274,794.58	\$366,251.39	\$674,785.42

Appendix B

X 2026-02-15 More than \$500.xlsx						
	A	B	C	D	E	F
	ITEM DESCRIPTION	ITEM NUMBER	Price	Tax	\$ TOTAL	SHIPPING
1				0.07%		
2	B&H PHOTO					
3						
4	Epson Expression 13000XL Archival Scanner with A3 Transparency Unit	BH # BP13000XLTK	\$4,998.99	\$380.66	\$5,199.19	Free 2-Day Shipping
5						https://www.bhphoto.com/product/184675-REF?epson_expression_13000xl_archival_scanner.html
6						

Open with



	A	B	C	D	E	F	G
	ITEM DESCRIPTION	ITEM NUMBER	Price	Tax	\$ TOTAL	SHIPPING	WEB LINK
1				0.07%			
2	B&H PHOTO						
3	Brother HL-L8360CDW Business Color Laser Printer	BH # BHILL8360CDW MFR # HL-L8360CDW	\$459.99	\$36.34	\$496.33	Free 2-Day Shipping	https://www.bhphotovideo.com/c/product/16613313197-REG/brother_hl_l8360cdw_color_laser_printer.html?srsltid=A182802%20BRIIL8360CDW%20MFR%209262011-L8360CDW
4	Spoolery 16TB HAT310 Plus Series SATA III 3.5" Internal NAS HDD	BH # SHAT31016T MFR # HAT310-16T	\$419.99	\$30.41	\$450.40	Free 2-Day Shipping	https://www.bhphotovideo.com/c/product/1815648-REG/spoolery_hat310_16_gb_spoolery_plus_series_16tb.html
5	Spoolery 16TB HAT310 Plus Series SATA III 3.5" Internal NAS HDD	BH # SHAT31016T MFR # HAT310-16T	\$419.99	\$30.41	\$450.40	Free 2-Day Shipping	https://www.bhphotovideo.com/c/product/1815648-REG/spoolery_hat310_16_gb_spoolery_plus_series_16tb.html
6	Spoolery 16TB HAT310 Plus Series SATA III 3.5" Internal NAS HDD	BH # SHAT31016T MFR # HAT310-16T	\$419.99	\$30.41	\$450.40	Free 2-Day Shipping	https://www.bhphotovideo.com/c/product/1815648-REG/spoolery_hat310_16_gb_spoolery_plus_series_16tb.html
7	BH #ASP-A279CRV • MFR #PA279CRV	BH #ASP-A279CRV • MFR #PA279CRV	\$379.00	\$0.00	\$379.00	\$18.21	https://www.bhphotovideo.com/c/product/1762484-REG/ase_p279crv_27_4k_bdr_ahd.html?srsltid=A182802%20BRIIL8360CDW%20MFR%209262011-L8360CDW
8	BH #ASP-A279CRV • MFR #PA279CRV	BH #ASP-A279CRV • MFR #PA279CRV	\$379.00	\$0.00	\$379.00	\$18.21	https://www.bhphotovideo.com/c/product/1762484-REG/ase_p279crv_27_4k_bdr_ahd.html?srsltid=A182802%20BRIIL8360CDW%20MFR%209262011-L8360CDW
9	Public Vantage Self-Flashing Cabling Mat (24 x 36" Black)	BH #DACKQ2436B • MFR #10673-12382	\$57.99	\$3.95	\$61.94	Free 2-Day Shipping	https://www.bhphotovideo.com/c/product/614466-REG/Dahc_10673_10673_Vantage_Self_Flashing.html
10							
11	ARC Imaging Resources						
12	44-340 4ML Clear Film 36" X 1.50"	Quarter 294839 Item #CCK65760	\$428.99	\$33.89	\$462.88		https://www.bhphotovideo.com/c/product/614466-REG/Dahc_10673_10673_Vantage_Self_Flashing.html
13	(See Forwarded email from Desiree Fonseca)						Desiree Fonseca <desiree.fonseca@arc.com> ARC Imaging Resources (626) 289-5021
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